



PERSON SPECIFICATION

English Martyrs' Catholic Primary School

POST TITLE: Higher Level Teaching Assistant

GRADE: SCP 12-17

| | ESSENTIAL | DESIRABLE | METHOD OF ASSESSMENT |
|-------------------------------------|--|--|---|
| Educational Attainment | <ul style="list-style-type: none"> NVQ 3 or Level 3 Teacher Assistant qualification or equivalent qualification or experience in relevant discipline HLTA status or equivalent Be able to demonstrate levels of numeracy and literacy to GSCE [A-C or equivalent] | <ul style="list-style-type: none"> Evidence of further training/Development First Aid qualification | <ul style="list-style-type: none"> Application form |
| Work Experience | <ul style="list-style-type: none"> Substantial experience in a support environment relevant to the post Experience of planning, leading, resourcing and assessing learning with groups and whole classes | <ul style="list-style-type: none"> Experience of working in partnership with parents. Experience of working with Special Needs | <ul style="list-style-type: none"> Application form |
| Knowledge/ Skills/ Aptitudes | <ul style="list-style-type: none"> Excellent knowledge and delivery of numeracy/literacy skills Understanding of relevant policies/codes of practice and awareness of relevant legislation Understanding of and good demonstration of national/foundation stage curriculum and other basic learning programmes/strategies Ability to self-evaluate learning needs and actively seek learning opportunities Ability to relate well to children and adults Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these. | | <ul style="list-style-type: none"> Interview Short task References |
| Disposition | <ul style="list-style-type: none"> Ability to relate well to children and adults Committed to the principals of equality and diversity Flexible approach to work | | <ul style="list-style-type: none"> Interview References |
| Circumstances | <ul style="list-style-type: none"> Enhanced clearance from the Disclosure and Barring Service | | <ul style="list-style-type: none"> DBS check |