



Bishop Chadwick  
Catholic Education Trust



## HLTA VACANCY

**Salary: SCP 12-17, £22,426.66 - £24,420.54 annual salary (pro rata)**

**Start Date: As soon as possible**

**Contract: 37 hours per week, term time only Term Time plus 5 days (PD days).**

**Permanent**

CEO: Mr T.B. Tapping

Headteacher: Mrs P. Cornell

### **English Martyrs' Catholic Primary School**

English Martyrs' Catholic Primary School is looking to appoint a HLTA to work under direction of our Headteacher and Governing body to provide an outstanding education for our children.

English Martyrs' Catholic Primary School is part of Bishop Chadwick Catholic Education Trust which is one of four Trusts in the Diocese of Hexham and Newcastle. The Trust includes five Secondary and twenty five Primary Schools across South Tyneside, Sunderland and East Durham.

Bishop Chadwick Catholic Education Trust safeguards and protects its students and staff by being committed to respond in accordance with South Tyneside Child Protection Procedures. Enhanced DBS checks are mandatory for all school staff.

All application documents should be fully completed and submitted by email to [office@englishmartyrssunderland.org.uk](mailto:office@englishmartyrssunderland.org.uk) by **12 noon on Friday 10<sup>th</sup> January 2025**. Applications are required and CV's will not be accepted. For enquiries regarding this role, please contact Mrs Paula Cornell

Shortlisting will be on **Tuesday 14<sup>th</sup> January 2025**.

Teaching task will be on **Monday 20<sup>th</sup> January 2025**.

Interviews will be held on **Wednesday 22<sup>nd</sup> January 2025**.

Electronic signatures will be accepted but candidates will be required to add a written signature to their application when circumstances allow.

*The position we are filling is exempt from the provisions of the Rehabilitation of Offenders Act and a satisfactory Enhanced DBS from the Disclosure and Barring Service is required as part of pre-employment checks. An online search will be completed for all shortlisted candidates.*

*Bishop Chadwick Catholic Education Trust is an equal opportunities employer, welcoming applications from all sections of the community. We are committed to safeguarding and promoting the welfare of young people and vulnerable adults and we expect staff and volunteers to share this commitment.*